

INTERNATIONAL EDUCATION COUNCIL (IEC) CHARGE AND MEMBERSHIP

CHARGE

The International Education Council (IEC) is a standing committee of the Academic Senate and serves as an advisory body to the senate and to the Office of International Education on issues related to the internationalization of curriculum, educational programs and activities.

1. In fulfilling its charge, the IEC may make and forward recommendations to the appropriate academic committees and the Senate Executive Board for senate consideration involving, but not limited to, the following:
 - a. initiatives involving international programs and study abroad options;*
 - b. academic policies and procedures relating to international students and scholars;
 - c. faculty international development opportunities;
 - d. the role of the Office of International Education within the broader academic community.
2. The IEC shall develop and implement an outcomes assessment plan consistent with the Academic Senate's Assessment Council's guidelines and reporting mechanism.
3. The IEC shall report annually to the Academic Senate Executive Board regarding its activities and actions.
4. Minutes of the IEC shall be forwarded to the Academic Senate Executive Board, the Office of the Provost, and the Vice Provost for Academic Affairs.

MEMBERSHIP

1. **Membership** of the IEC shall consist of:
 - 7 faculty representatives**, each serving a staggered three year term and elected by the Academic Senate
 - At large (1)
 - Business Administration (1)
 - Communication & Fine Arts (1)
 - Education & Human Services (1)
 - Health Professions (1)
 - Humanities and Social & Behavioral Sciences (1)
 - Science & Technology (1)
 - 1 faculty** serving a three-year term and selected by the Department of Foreign Languages, Literatures, and Cultures (FLLC);

*The IEC is not a curricular body. Curricular recommendations will have to follow the university's curricular process.

1 faculty/staff from the College of Extended Learning (appointed by the Dean of CEL) to serve a one-year term, renewable at the Dean's option;

1 designee from the Office of Institutional Diversity to serve as a liaison between the International Education Council and the Multicultural and Diversity Education Council;

Dean of Graduate Studies or designee. The designee's term shall be for one year, renewable at the dean's option;

Director of English Language Institute; *Ex-officio*

Director of the Office of International Education, as an *ex-officio*, non-voting member; and

2 students (1 international student and 1 domestic student) appointed by the Office of International Education in the spring semester for a one-year term commencing the following fall semester.

2. **A chairperson** shall be elected for a one (1) year term by the voting members of the committee.
3. **Successive Terms:** No elected member shall serve immediate successive terms on the council. However, if a person has served on a committee for less than one-half the normal term, that member may be eligible to serve a succeeding term.
4. **Academic Senate Policy on Standing Committee Attendance:** If a member misses three consecutive meetings (excused or unexcused) of any senate standing committee to which that person has been appointed (or elected), the member shall be dismissed from that committee and replaced.

Created by the Academic Senate: 10/3/95

Revised by the Academic Senate: 3/11/97, 11/7/00